

Recognized By NCTE (Govt. of India) NCTE Code : ERCAPP201646155 (ID No. 10508)

(A Unit of Maryam Welfare & Educational Trust)

## Fee Refund Policy 2024-25

S.T. College of Education, Patna, Bihar has a policy for refunding admission fee if a student cancels his/her admission. Following process must be followed for the purpose:-

- To request a fee refund from S.T. College of Education, students must submit a formal request and provide a copy of the cancelled cheque.
- The college will refund the fees within 30 working days of the cancellation date.
- The refund will be processed through NEFT or bank transfer.
- The college may deduct a processing fee of up to Rs. 5,000 or 5% of the fees paid, whichever is less.

Students should be allowed a full refund of fees within a specified period to enable them to opt for a course of their choice.

Category	Percentage of Refund of fees	Point of time when notice of withdrawal of Admission is received in the HEI
1	100 %	15 days or more before the formally notified last date of admission
2	90 %	Less than 15 days before the formally notified last date of admission
3	80 %	15 days or less after the formally notified last date of admission
4	50 %	30 days or less, but more than 15 days after formally notified last date of admission
5	00 %	More than 30 days after formally notified last date of admission

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